



## **Pupil Vehicle Policy**

Date: November 2023

Author: Deputy Head (Pastoral and Safeguarding)

Review Cycle: Annually

Next Review Date: November 2024

Bredon School is owned and operated by Cavendish Education; the Proprietary Body also known as the Governing Body. Any reference to Governors means any Director of Cavendish Education.

This Policy document is one of a series of Bredon Policies that, taken together, are designed to form a comprehensive, formal Statement of Bredon's aspiration to provide an outstanding education for each and every one of its pupils and of the mechanisms and procedures in place to achieve this. Accordingly, this Policy needs to be read alongside all of these Policies in order to get the full picture; in particular it should be read in conjunction with the ***Equality Policy, The Health and Safety Policy and the Safeguarding Policy***.

All of these Policies have been written, not simply to meet statutory and other requirements, but to evidence the work that the whole School is undertaking to ensure the implementation of its core values:

'To be a small, family school that genuinely focuses on the individual; ensuring each pupil reaches his or her personal potential and destination by way of a rich and diverse journey based on breadth of opportunity, support and continuously striving towards excellence.'

In all Bredon Policies, unless the specific context requires otherwise, the word "**parent**" imports the meaning parent, guardian, carer or any person in whom is vested the legal duties and responsibilities of a child's primary caregiver.

**Bredon employs the services of the following consulting companies to ensure compliance is met and the best practice is implemented:**

**Peninsula HR Online  
Peninsula Business Safe (Health and Safety)  
Atlantic Data (DBS)  
Educare (online CPD)**

## **Introduction**

When young people are legally able to drive, we as a school, fully support the independence that this will give them and their families. However we also have a responsibility to allow young people to understand the liabilities that come along with owning and running a vehicle. We can allow them safe boundaries to gain experience with their vehicles, and understand their limitations, therefore specific rules are laid down concerning the Sixth Form and the use of personal cars on site. There is also our paramount concern for the safety and welfare for all of our students whilst on site, or travelling. Parents of pupils who fail to meet these rules will be notified. This policy pertains to cars and not two wheeled transport, such as mopeds or motorcycles, which are not permitted on safety grounds.

## **Procedure**

1. To be able to drive their own car to school, a pupil must first make a written request to the Headmaster detailing the reasons why they need their own transport. This must be accompanied with parental consent.
2. Once the request has been granted, the pupil's driving licence, vehicle registration, MOT (if applicable) and insurance documents must be brought into school for inspection, copying and safekeeping in their file, **before** the pupil drives to school for the first time. Bredon school insurance cover does not apply in relation to journeys undertaken by pupils in this way.
3. In the case of driving offences resulting in penalty points or disqualification, the driver's parents must inform the School in writing. The School will review the situation and reserves the right to withdraw or limit permission to drive to or from School
4. Car keys must be handed in on arrival to school on a daily basis with either their HsM or Houseparent, in the case of a boarder. These will be handed back to the pupil at the end of every day for day pupils or when leaving site for weekends in the case of a boarder.

In addition:

- Pupils are not permitted the use of their vehicles during the school day. Exceptions to this rule may only be granted by the Head of Sixth Form – this will generally only be in cases of special circumstances such as medical appointments.
- Pupils must not transport other pupils in their vehicles, save in the case of a younger sibling with accompanying parental consent.
- Pupils must arrive in time for morning registration, park in the appropriate place and abide by all site speed limits at all times.
- While driving to or from School or otherwise identifiable as a Bredon School pupil, drivers and passengers are expected to behave courteously, obey the Highway Code, and ensure that the good reputation of the School is maintained.

As a school we reserve the right to change this policy, or withdraw permission, at any point.

Driving a motor vehicle to school is a privilege not a right, and must be respected as such.

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