



BREDON
SCHOOL



Teacher of English
Full-time
Appointment Brief



About Bredon School

Bredon School is situated on a rural site in the magnificent Gloucestershire countryside, with uninterrupted views of the Malvern Hills.

The school is centred around Pull Court, a large house dating from the 17th Century, which was remodelled in the early 19th Century to resemble as it stands today. In addition to the academic school buildings, boarding houses and playing fields, the Bredon community makes full use of a working school farm, various agricultural buildings, and direct access to the River Severn. Two large areas of woodland are also used for educational purposes, and are rich in native wildlife.

Bredon School offers each and every pupil a magnificent range of traditional and vocational qualifications in an outstanding pastoral environment which ensures that each pupil thrives as an individual. Taught in small classes individuality is both nurtured and celebrated by our highly qualified, passionate staff who strive to secure a love of learning in our pupils enabling them to realise their full potential.

Offering a broad spectrum of subjects, activities, opportunities and experiences we are able to build our pupils confidence and self belief. This is just one of the reasons why we are judged as 'Excellent' by the Independent School Inspectorate (ISI) for both academic achievement and all-round personal development.

Bredon School is ten minutes away from the market town of Tewkesbury, with easy access to the M5 and M50. The Forest of Dean, Wye Valley, the Cotswolds and the Malvern Hills are all well within an hour and we are equidistantly placed between the cathedral cities of Gloucester and Worcester. House prices in and around Tewkesbury sit just below the national average.

Appointment of Teacher of English

Job Title: Teacher of English

Responsible to: Head of Department

Hours of work:

Full-time, term time 34 weeks, and occasional days for training/inset outside of the 34 weeks and open day. One evening duty per week during term-time.

Overview of the role

The post holder will be able to deliver a balanced, relevant and differentiated curriculum to pupils; to support subject initiatives; to monitor, assess and report upon pupil progress, and to contribute to raising subject standards within the department and the school.

Main Duties

Curriculum delivery:

- To prepare for and undertake the teaching of English from Key Stage 3 to Key Stage 5 with reference to relevant exam syllabus and in accordance with department schemes of work.
- To ensure individual needs are met through appropriate use of differentiation.
- To set regular homework in accordance with school policy.
- To set work for classes in the event of absence from school.
- To maintain an attractive and stimulating classroom environment.

Assessing and reporting:

- To regularly mark pupils' classwork and homework in line with the school marking policy.
- To set and mark class tests as required by the HOD.
- To keep full records of attendance and achievement/progress of all pupils taught including formative and summative assessment.

Assessing and reporting (cont.):

- To provide or contribute to oral and written assessments, reports and references relating to the attainment, progress, development and learning of individual pupils and of groups of pupils.
- To use group and individual data to track progress and focus intervention in order to optimise outcomes.

Liaison:

- To build and maintain positive relationships with parents and to communicate with them on pupils' learning and progress.
- To attend parents consultation evenings and other meetings with parents as required and to provide parents with information about pupil performance.
- To liaise with non-teaching staff and, where appropriate, supervise the work of classroom support staff.

Departmental:

- To build and maintain cooperative relationships with colleagues.
- To contribute towards creating and updating departmental schemes of work, preparing and developing courses of study and sharing resources with other colleagues.
- To attend departmental meetings and share in the general responsibilities of administering the department.

Publicity:

- To contribute to the promotion of English by assisting with the production of special events/activities for pupils, parents or both. Contribute to the display of subject work in the department and wider school.

Health and Safety:

- To safeguard the health and safety of pupils and colleagues whether on the school premises or engaged in school activities elsewhere.
 - To carry out any necessary risk assessments in line with the school's health and safety policy.
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Other Responsibilities:

- Any other duties negotiated with the Head of Department and Deputy Head (Academic).
- To carry out duties of a Form Tutor as required.
- To carry out a share of supervisory duties in accordance with published schedules.

Generic Accountabilities:

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the role.

Safeguarding Children:

In accordance with the school's commitment to adhere to the Department for Education's Keeping Children Safe in Education and all other relevant guidance and legislation in respect of safeguarding children, the post holder will be required to demonstrate your commitment to promoting and safeguarding the welfare of children and young people in the school.

Confidentiality:

During the course of employment you will have access to information of a confidential nature. Under no circumstances may this information be divulged or passed on to any unauthorised person or organisation.

Data Protection:

During the course of employment the post holder will have access to data and personal information that must be processed in accordance with the terms and conditions of the General Data Protection Regulations and properly applied to pupil, staff and school business/information.

Benefits:

Free onsite parking

Lunch provided in term time

Beautiful working environment

Person Specification

Qualifications	Essential	Desirable
	<ul style="list-style-type: none">• A degree in English or other related subject• Qualified Teacher Status• Recent and relevant experience of teaching• Recent and relevant professional development• GCSE (Grade A*–C or equivalent) in Maths & English	<ul style="list-style-type: none">• Experience of working with pupils with dyslexia• Form Tutor experience
Skills/ Knowledge	<ul style="list-style-type: none">• A wide knowledge of the English curriculum• An understanding of different teaching styles and techniques• Knowledge of safeguarding and its importance within a school environment	<ul style="list-style-type: none">• Knowledge of the English curriculum from Key Stage 2 to Key Stage 5• Strong ICT skills

Person Specification (continued)

	Essential	Desirable
Personal attributes	<ul style="list-style-type: none">• Motivation to work with children and young people• Flexible approach and adaptable to change• Commitment to raising achievement• 'Can do' attitude• Team player• Resourceful• Commitment to equality and diversity• Time management skills• Commitment to Health & safety• Excellent communication skills• Enthusiastic and approachable	

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.