



BREDON
SCHOOL



Teacher of RE (Subject Coordinator)
Part-Time (0.8)
Appointment Brief



About Bredon School

Bredon School is situated on a rural site in the magnificent Gloucestershire countryside, with uninterrupted views of the Malvern Hills.

The school is centred around Pull Court, a large house dating from the 17th Century, which was remodelled in the early 19th Century to resemble as it stands today. In addition to the academic school buildings, boarding houses and playing fields, the Bredon community makes full use of a working school farm, various agricultural buildings, and direct access to the River Severn. Two large areas of woodland are also used for educational purposes, and are rich in native wildlife.

Bredon School offers each and every pupil a magnificent range of traditional and vocational qualifications in an outstanding pastoral environment which ensures that each pupil thrives as an individual. Taught in small classes individuality is both nurtured and celebrated by our highly qualified, passionate staff who strive to secure a love of learning in our pupils enabling them to realise their full potential.

Offering a broad spectrum of subjects, activities, opportunities and experiences we are able to build our pupils confidence and self belief. This is just one of the reasons why we are judged as 'Excellent' by the Independent School Inspectorate (ISI) for both academic achievement and all-round personal development.

Bredon School is ten minutes away from the market town of Tewkesbury, with easy access to the M5 and M50. The Forest of Dean, Wye Valley, the Cotswolds and the Malvern Hills are all well within an hour and we are equidistantly placed between the cathedral cities of Gloucester and Worcester. House prices in and around Tewkesbury sit just below the national average.

Appointment of Teacher of RE (Subject Coordinator)

Job Title: Teacher of RE (Subject Coordinator)

Reporting to: Deputy Head (Academic)

Hours of work:

Part-time (0,8), term time 34 weeks, and occasional days for training/inset outside of the 34 weeks and open day. One evening duty per week during term-time.

Overview of the role

The Teacher of RE will be lead and continue to develop the RE provision from Key Stage 3 to Key Stage 5.

With a strong emphasis on dyslexia, the Teacher of RE will facilitate the delivery of a balanced, relevant and differentiated curriculum to pupils. They will support subject initiatives; monitor, assess and report upon student progress and contribute to raising subject standards within the department and the school. The post holder will ensure that the concepts of “Keeping Children Safe in Education” is embedded within all activities of the Department.

General Duties

- Develop the RE offer throughout the school ensuring that courses are appropriate to current cohort.
- Contribute to and develop departmental Schemes of Work.
- Ensure that the department is a welcoming environment for all staff.
- Ensure that the department is a welcoming environment for all students.
- Ensure that the department comply to all Health & Safety requirements.
- Ensure that pupil wellbeing is central to all activities within the department.
- With staff consultation, decide on the curriculum on offer within the department.
- Ensure staff receive training to ensure the delivery of courses and maintenance of standards.
- Keep regular staff meetings and consultations.
- Attend department meetings.

Main Duties & Responsibilities

General Duties (continued)

- Analyse pupil data, identify vulnerable groups and implement intervention strategies.
- Ensure pupils' individual needs are met through appropriate use of differentiation and develop the 5 a day strategies in lessons.

Whole School RE Development

- Ensure teaching standards are maintained.
- Ensure that standards of behaviour within the classroom and expectations as to behaviours within the department as a whole are maintained and improved.
- Ensure the curriculum is relevant and encourage students to participate with their learning process.
- Encourage pupils to be excited about RE and the role it plays in modern life.
- Promote RE by encouraging pupils to follow up KS3 with selecting RE at Key Stage 4 and Key Stage 5.

Liaison

- Build and maintain positive relationships with parents and communicate with them on pupils' learning and progress.
- Attend parents' consultation evenings and other meetings with parents as required and to provide parents with information about pupil performance.
- Liaise with non-teaching staff and, where appropriate, supervise the work of classroom support staff.
- Collaborate with other departments in sharing best practice.
- Liaise with the Deputy Head (Academic) in all matters concerned with the timetable, curriculum, external and internal examinations.
- Liaise with external organisations as appropriate.
- Liaise with the Deputy Head (Pastoral & Safeguarding) on all pastoral issues that may arise within the Department.

Main Duties & Responsibilities

Curriculum delivery:

- To prepare for and undertake the teaching of RE from Key Stage 3 to Key Stage 5 with reference to relevant exam syllabus and coursework and in accordance with department schemes of work.
- To ensure individual needs are met through appropriate use of differentiation.
- To set regular homework in accordance with school policy.
- To maintain an attractive and stimulating classroom environment.
- To work with the Academic team to implement teaching and learning strategies.

Assessing and reporting:

- To regularly mark pupils' classwork and homework in line with the school marking policy and give appropriate feedback.
- To regularly set and mark class assessments as required.
- To keep full records of attendance and achievement/progress of all pupils taught including formative and summative assessment.
- To provide or contribute to oral and written assessments, reports and references relating to the attainment, progress, development and learning of individual pupils and of groups of pupils.
- To use group and individual data to track progress and focus intervention in order to optimise outcomes.

Resource Management

- Work within the department budget and ensure that stock and equipment are readily available and used economically.
- Create purchase orders and offer these for approval to the Bursar
- Place equipment orders, ensure orders are received and invoices delivered to the bursary.
- Liaise with the IT Manager with regard to student IT equipment.

Main Duties & Responsibilities

Publicity

- Promote and publicise the work and achievements of the department.
- Promote the subject within the school by laying on, now and then, special events for children, parents or both. The display of subject work within the school.

Health and Safety

- Carry out risk assessments in line with the school's Health and Safety policy.
- Oversee arrangements for the health and safety of pupils and staff in school and on visits and excursions.

Other Responsibilities

- Any other duties negotiated with the Headmaster and Deputy Head (Academic).

Additional Responsibilities

- To carry out the duties of a Form Tutor, as required.
- Carry out a share of supervisory duties in accordance with published schedules.
- To provide timely and appropriate cover work if absent and to support with covering lessons for absent colleagues.

Generic Accountabilities

The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the role.

Professional Policies & Procedures

Safeguarding Children

In accordance with the school's commitment to adhere to the Department for Education's Keeping Children Safe in Education and all other relevant guidance and legislation in respect of safeguarding children, you will be required to demonstrate your commitment to promoting and safeguarding the welfare of children and young people in the school.

Confidentiality

During the course of employment the holder of the role will have access to information of a confidential nature. Under no circumstances may this information be divulged or passed on to any unauthorised person or organisation.

Data Protection

During the course of employment, you will have access to data and personal information that must be processed in accordance with the terms and conditions of the General Data Protection Regulation and properly applied to pupil, staff and school business/information.

Benefits:

Free onsite parking

Lunch provided in term time

Beautiful working environment

Person Specification

| | Essential | Desirable |
|-------------------------------|--|---|
| Qualifications and Experience | <ul style="list-style-type: none">• A degree in RE or a related subject• Qualified Teacher Status• Recent and relevant experience of teaching• Recent and relevant professional development• GCSE (Grade A*–C or equivalent in Maths and English | <ul style="list-style-type: none">• Experience with working with pupils with dyslexia |
| Skills and aptitudes | <ul style="list-style-type: none">• A through knowledge of the RE curriculum• An understanding of different teaching styles and techniques• Understanding of and commitment to safeguarding and its importance within a school environment• IT skills and using ICT effectively and imaginatively for teaching and learning• Ability to use a range of monitoring and assessment for learning strategies to inform planning and teaching | <ul style="list-style-type: none">• Knowledge of Google classroom• Knowledge of SchoolBase |

Person Specification

| | Essential | Desirable |
|-------------------------------------|---|-----------|
| Personal competencies and qualities | <ul style="list-style-type: none">• Motivation to work with children and young people• Professional and able to act as a role model for all staff and pupils• 'Can do' attitude• Sense of humour• Ability to multi-task and manage your own priorities and workload and work to tight deadlines• Flexible approach and adaptable to change• Commitment to raising educational achievement• An optimistic and resilient style when faced with pressure• Team player• Resourceful• Strong communication skills• Commitment to diversity and equality• Commitment to Health & Safety• Enthusiastic and approachable | |

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.